

CALL FOR PRESENTATIONS

2022 National Canadian Evaluation Society Conference

Guidelines for preparing and submitting a proposal for a presentation at the 2022 CES Conference

Conference website: <https://c2022.evaluationcanada.ca/>

Introduction

The 2022 Conference Program Committee is pleased to invite evaluation professionals, members of academia, students, and other potential presenters to submit proposals for presentations that will contribute to our conference theme. There is a separate call for workshops available on the conference website.

The conference will be held in-person (subject to Province of Manitoba health restrictions) on June 13, 14 and 15, 2022. Pre-conference workshops will be held online on June 11, 2022 and in-person on June 12, 2022.

The Conference Program Committee is committed to supporting diversity in all aspects of the program. This includes conference presentations where we hope to feature contributions from traditionally underrepresented and marginalized groups.

Conference Theme

The conference theme is: “Diversity, Our Interwoven Experiences”. The 2022 CES Conference will explore the world of evaluation through the following three sub-themes:

- Exploring the *diversity* of evaluators (e.g., education, social/cultural backgrounds, language, geographic representation), evaluator roles (e.g., advocate, impartial third party, educator), and evaluation approaches (e.g., developmental, participatory, Indigenous).
- Similar to the meeting of the Red and Assiniboine Rivers in Winnipeg, this conference will facilitate the coming together of diverse individuals’ whose thoughts and perspectives will be interwoven to build fresh insight and learning for our community.
- The conference will value past *experiences* and use those experiences to work in the present and guide us into the future.

More information on the conference theme is available on the C2022 website.

Call for Presentations

Deadline to Submit Presentation Proposals

The deadline to submit presentation proposals is January 10, 2022 by 11:59 pm CST. *This is a firm deadline. There will be no extension.*

Presentation Proposal Submission Procedure

Presentation proposals must be submitted electronically via the proposal page on the conference website <https://c2022.evaluationcanada.ca/proposal-submission/>. Preparation of your proposal(s) using our online application form does not have to be completed in one sitting; you will be given a passcode that will enable you to return to your proposal once you are working on it online.

- All presenters must register for the conference (no exceptions)
- There is no limit to the number of proposals one can submit or be part of, but it is important to be aware that *no more than two proposals will be accepted from any one person*. Any role (e.g., lead, panel member, discussant, etc.) played in a presentation will count towards that limit. Beyond the limit, presentations involving the most presenters will be favoured.
- The Conference Program Committee will assign a time for each presentation. To ensure the coherence of the program, and out of respect for other presenters, we will not entertain requests for timing changes other than to resolve a double-booking with another C2022 presentation. We expect presenters to be available for all three days during which the conference is being held.

Information Applicants Will be Asked For

You will be asked to provide the following information. It is advisable to gather this information before initiating the proposal submission process:

- First and last name, professional affiliation, e-mail address, student status and Credentialed Evaluator status of each presenter (up to 5);
- Short bio (max 500 characters) for each presenter;
- Presentation title;
- Presentation type (see below);
- Presentation summary (max 1,000 characters);
- Presentation language in English and French (note: there will be no simultaneous interpretation of concurrent sessions);
- Sub-theme to which the presentation most significantly contributes;
- Competency domain that the presentation most significantly addresses;
- Topic areas that characterize the presentation (a list of 30+ topics will be offered);
- For a panel, a summary of each contribution (max 1,000 characters each);
- A few questions regarding socio-cultural self-identification. More information on the conference website under Equity, Diversity, and Inclusion.

Cultural Appropriation

As part of CES' and C2022's commitment to promoting diversity, supporting inclusion and building equity through peer-to-peer learning, we are, for the first time, asking anyone submitting a proposal (paper, workshop) to review a dedicated conference website devoted to cultural appropriation. In their submission form, applicants will be asked to declare that the presenters(s) and workshop leaders(s) have reflected on the contents of their submission, and that they believe they are not engaging in cultural appropriation.



Types of Presentations

The Conference Planning Committee strongly encourages interactive and engaging presentations. The types of presentations (including the duration for each type) are described below:

Presentation Type	Description	Duration
Short Presentation	Traditional presentations made by one or more speakers meant to share research results or completed work, as well as innovative evaluation concepts, methodologies, or tools.	15 Minutes Per Presentation + Q and A
Ignite Presentation	300-second (timer in hand) rapid presentations incorporating excellence in slide design in support of a very clearly articulated message. Presenters need to practice in order to get their timing down and their quality up.	5 Minutes (Will be Grouped in Sessions)
Poster Presentation	A virtual poster is a one-page digital file, based on a 16x9 format; technical instructions will be supplied. Presenters will also deliver a 2-minute recorded video description of their work and will be present through the conference to interact with delegates using the platform networking features.	2 Minutes
Leading Edge Panel	Integrated panels that include multiple speakers focusing on one issue. The submitter is responsible for coordinating the panel presentations in advance. The proposal must include an abstract from each panel member.	60 Minutes
Debate	Two or three debaters holding clearly different points of view exchange insights. The interaction is moderated by a chairperson with a prepared set of questions. Half of the presentation time should be devoted to responding to audience questions.	60 Minutes Total with 30 Minutes for the Debate and 30 Minutes for Q and A
Expert Tutorial	Tutorials are moderated by experts, designed to help professionals rapidly come up to speed on a specific technology, methodology or topic. Tutorials can be lecture-oriented or participatory. Tutorial attendees deserve the highest standard of excellence in preparation and delivery.	60 Minutes
Storytelling	Stories should be consistent with the conference theme and should also reflect the genuine and authentic experience of an individual, a team, or a community. For example, a session could involve a story of a successful, or less than successful, evaluation experience.	15 Minutes Per Story

Selection Criteria for Presentations

An independent review committee will rate the submitted proposals according to the criteria outlined below. The program committee will make the final selection based on peer-review ratings and other considerations, including diversity. Those whose proposals are accepted, rejected, or put on a waiting list will be advised on February 21, 2022.

Criteria	Weight
Relevance: The proposal should demonstrate alignment with the conference theme and to CES evaluation competencies.	25
Clarity and Quality: The proposal should clearly outline the topic that will be featured in the presentation as well as its main concepts/ideas.	25
Innovation: The proposal introduces new ideas, methods, and/or approaches that promote new knowledge and have the potential to contribute to the evaluation field or includes interactive and/or other methods to support learning.	25
Focus: The proposal contributes to knowledge on broader issues of evaluation methods, theories, policies, and practices that have value to a wide community in contrast to presenting findings of a specific evaluation.	25

Compensation

No compensation is offered to presenters. All presenters are required to register for the conference. Registration fees are not waived for presenters.

Financial Assistance

We recognize that these remain very uncertain economic times. We are committed to reducing barriers to participation and increasing the range of diverse voices at C2022. As such, you will be asked in your application if you or any member of your presentation team requires financial assistance to be able to register and present at C2022. Should you indicate yes, we will be in touch after we have completed the proposal review process to provide you with further information about the financial assistance available.

Contact Information

Any questions regarding the proposal submission process should be forwarded to the Conference Program Committee at conferencecommittee@evaluationcanada.ca. The Conference Program Committee will be available to provide guidance and answer questions.

Once the selection of presentations is completed, all applicants will be contacted about the outcome of their proposal by February 21, 2022.